

# LEHS

Lords Education & Health Society



## JOB DESCRIPTION

**Position Title:** Officer - Learning and Impact

**Number of Position(s):** 1

**Reporting:** Program Lead

**Location:** Shillong, Meghalaya

**Internal Stakeholders:** CEO, Director Programs, Functional Heads and entire WISH program and dissemination team

**Education:** Master in Statistics/Population Studies/Social Sciences with 5 to 6 years of relevant experience

**Experience/Necessary Skills:** The incumbent should have:

- Technical competence in developing and executing Monitoring & Evaluation (M&E) plan of health programs;
- Demonstrated ability to provide technical assistance on M&E of program;
- Possess excellent skills in MS Office including advance competency in MS Excel
- Demonstrated experience in technical aspects of data analysis, data analytics data quality, data driven decision making, designing and creation of Dashboards
- Be able to design and execute the project monitoring plan and monitor Key Performance Indicators and guide the state, district and block NHM staff in its implementation
- Skills in program data analysis generated through various MIS software and be able to perform data analytics and data visualization
- Demonstrated ability to conceptualize, design and execute research studies, baseline and endline evaluations as well data collection in the field and guide ably the data collection teams
- Skills in facilitating trainings on M&E of the state and district level staff;
- Excellent communication and interpersonal skills including presentation and writing skills;
- Demonstrated cross-cultural, teamwork skills and ability to foresee issues and initiate appropriate action;
- Must be flexible and able to work in a challenging environment

**Language Proficiency:** English and Local dialect (eg. Khashi, Garo desirable)

**Job Role:**

**The key deliverables will include (but not limited to) the following:**

- Key point of contact for all L&I activities related to the state TSU
- Day-to-day data management, analysis, preparation of reports and support data driven program implementation;
- Support in the development of overall monitoring and evaluation framework and processes to measure/asses VHC related activities and performances
- Support the TSU team in synthesizing research and monitoring and evaluation findings and communicate/present key findings to NHM and other relevant stakeholders;
- Use appropriate tools and techniques for monitoring and analytical approaches for developing dashboard and assist in enhancing data quality by data analysis;
- Coordination with the relevant Nodal Program Officers of NHM on analysis of data and provide technical inputs on desired analysis of program data;
- Preparation of analytical reports and develop presentations and share with team members;
- Undertake field visits as per the need
- Support TSU team to conduct training program for staff and relevant NHM personnel at

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state/district/Block on technical aspects of data collection, compilation, reporting and analysis and mentoring

- Draft knowledge products with compelling evidence
- Contributing to institutional learning processes
- Convening communities of practice and other organizational learning practices
- Tracking best practices in Learning and Program Impact.

***Any other reasonable duty assigned by supervisor that is consistent with the nature of the job and the level of responsibility.***

## **Personal Attributes:**

- Demonstrates integrity, ethics, compassion and respect;
- Passion for results- Highly motivated and resourceful; demonstrates high accountability, ownership and a go getter attitude; takes initiative and drives results;
- Demonstrates speed, agility and innovation in thought and in action;
- Decision-Making: S/he has the ability to evaluate risks and opportunities; uses analytical and problem-solving skills to arrive at sound business decisions;
- Result Focused: S/he effectively manages time and deliverables for self and team; has a strong sense of ownership; is able to multi-task and work under pressure; demonstrates attention to detail and sets high benchmarks;
- Brand Ambassador: Has a strong professional presence and can be seen as a credible and key representative of LEHS|WISH to forge strong strategic partnerships;
- People Management: Demonstrated leadership capacity to build and lead technology teams; possesses strong interpersonal abilities and provides necessary direction to team with focus on skill building, overall staff development, enhanced performance and engagement levels; Emotionally intelligent, perceptive and demonstrates inclusiveness and diversity;
- Willingness and ability to travel extensively

## **About us:**

Lords Education and Health Society (LEHS) is a not-for-profit entity that was established in 2003 as a society under the Indian society registration act 1860. In 2014, the Wadhvani Initiative for Sustainable Healthcare (WISH), the flagship program of LEHS, was established with a generous grant from Mr. Sunil Wadhvani and his family.

**Wadhvani Initiative for Sustainable Healthcare (WISH)** is a US 501c3 organization founded by Mr. Sunil Wadhvani, philanthropist and co-founder of iGate. In India, WISH is the flagship program of LEHS, a registered non-profit organization in India. LEHS|WISH works towards improving the quality of and access to primary healthcare services for the under-served communities in India. WISH is implementing healthcare models through partnership with state governments, international agencies and the private sector by appropriately introducing promising healthcare innovations in the public health system in order to build an equitable, innovation-led and evidence-based quality healthcare system within easy reach of the underserved populations.

We are committed to building an equitable, quality-assured, innovation-led ecosystem that makes healthcare accessible to the most underserved.

## **Our Values, Our Purpose- Vision and Mission**

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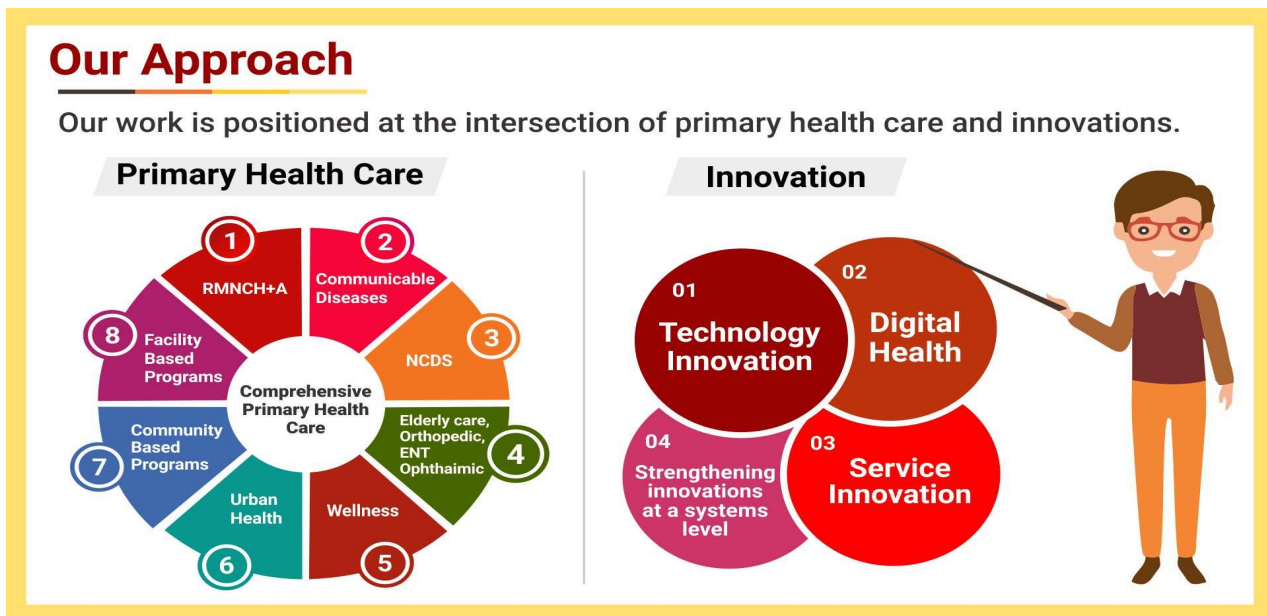


We strive to abide and live by the following values in our day-to-day functioning- CRISP.

<b>Our Values</b> At LEHS WISH we strive to live our values	<b>Our Purpose- Vision and Mission</b> At LEHS WISH our purpose governs all our action															
<table border="0"> <tr> <td><b>C</b></td> <td>Compassion</td> <td>Towards the people we serve</td> </tr> <tr> <td><b>R</b></td> <td>Respect</td> <td>For our work and partners through accountability</td> </tr> <tr> <td><b>I</b></td> <td>Innovation</td> <td>In product offerings and overall thought process</td> </tr> <tr> <td><b>S</b></td> <td>Speed</td> <td>Agile and efficient approach to our work</td> </tr> <tr> <td><b>P</b></td> <td>Perseverance</td> <td>For results</td> </tr> </table>	<b>C</b>	Compassion	Towards the people we serve	<b>R</b>	Respect	For our work and partners through accountability	<b>I</b>	Innovation	In product offerings and overall thought process	<b>S</b>	Speed	Agile and efficient approach to our work	<b>P</b>	Perseverance	For results	<div style="background-color: #FFD700; padding: 10px; text-align: center;"> <b>Vision:</b>  <b>Quality healthcare for all</b> </div> <div style="background-color: #FF8C00; padding: 10px; text-align: center;"> <b>Mission:</b>  <b>To improve primary healthcare systems through innovation.</b> </div>
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## Our Approach

Our work is positioned at the intersection of **primary health care** and **innovations**.



LEHS|WISH is an equal opportunity employer. All candidates applying for the position should submit their resume and cover letter specifying the position name in the subject line along with notice period and current/ expected compensation details to [career@wishfoundationindia.org](mailto:career@wishfoundationindia.org)

**Date of job posting: August 17, 2023**

**Apply before August 31, 2023 for best consideration**